

Transfer Policy

Policy

Parents of students wanting to transfer into Gunter ISD must file an application for transfer with the child's campus principal who may recommend approval to the Superintendent. Each transfer is considered and approved on an individual basis according to the guidelines on the application. At this time the Gunter ISD Board has approved that there be no fee for transfer students.

Procedures

1. Parent/Guardian completes application and submits to campus principal.
2. Principal reviews, completes bottom section of application and documents their recommendation.
3. Principal forwards application to the Administration office.
4. Superintendent reviews application, approves or denies and signs.
5. The paperwork is then processed, campus of attendance and parent/guardian is notified of acceptance or denial.

Returning Transfers

Each spring all current transfer students will be sent a transfer application for the next school year. They are encouraged to complete and submit the paperwork for approval to guarantee enough room in their child's class.